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All Personnel;

In our continuing efforts to reduce risk from ignition sources, and to achieve consistency across US refining, we have agreed to a modification of our site policy regarding cigarette lighters and matches. Beginning December 15, 2010 matches and lighters of any type may no longer be brought into, or carried through, the classified hazardous area of the refinery. As with non-intrinsically safe cell phones, these items may no longer be carried in hazardous areas even if they are not intended to be used. In summary, our new site policy for matches and lighters is as follows:

- Matches or lighters may not be used, or brought into any of the classified hazardous areas - even if not intended to be used.
- Matches or lighters must be left in a safe location outside of the classified hazardous areas, before entering any classified hazardous areas.

Smoking: BP-Husky Refining offers numerous options in support of smoking cessation - however, smoking remains permissible in designated and approved smoking locations. In those smoking areas that are located inside the classified hazardous areas, flame-free, glow-type, electronic igniters have been installed. These igniters are to be used in place of matches or lighters. Designated smoking areas located outside of the classified hazardous areas are not equipped with electronic igniters.

Necessary ignition sources: Certain spark-generating tools are permissible for use inside the classified hazardous areas when they are essential to completing a task so long as they are approved and permitted through the Control of Work process. Rare instances may arise wherein it is necessary & essential to use an open flame from a match or lighter to establish initial ignition. The Area Authority retains authority to conduct the risk assessment and approve use of a match or lighter using the Control of Work process and appropriate permits.

Thank you for your cooperation and for respecting this modification to our policy in the refinery.

Mark Dangler
Business Unit Leader

BP-Husky Refining LLC

Revision history The following information documents at least the last 3 changes to this document, with all the changes listed for the last 6 months.

Date	Revised By	Changes
8/19/11	Hasbrouck	Re-name to SAF-114 and add header and footer and add revision history. First issuing as SAF, so it is revision 0. No change to content. MOC# 20114521-001.